



## Enhanced Integrated Framework (EIF) MONITORING AND EVALUATION CAPACITY & SYSTEMS DEVELOPMENT WORKSHOP

Entebbe, Uganda, 5-7 December, 2011

### EIF M&E Capacity and Systems Development workshop Programme

	Time	Activity
<b>Day 1</b>		
	08:00-09:00	Registration
	<b>Theme</b>	<b><i>Results-Based Management in the EIF</i></b>
Session 1	09:00-09:30	<b>Opening</b> <ul style="list-style-type: none"> <li>• Opening remarks by Focal Point, Uganda</li> <li>• Opening remarks by EIF/TFM</li> <li>• Opening remarks by Minister of Trade, Uganda</li> </ul>
	09:30-09:45	<b>Pre-evaluation (15 min)</b>
Session 2	09:45-10:15	Chair: Focal Point, Uganda, Rapporteur: NIU representative, Uganda <b>(1) The EIF and Governance Structure</b> Presenter: EIF ES <b>(2) The Fiduciary Dimension of the EIF and significance to M&amp;E</b> Presenter: TFM (UNOPS)  <b>Q&amp;A</b>
	10:15-11:00	Group photograph and Coffee break
Session 3	11:00-11:40	Chair: ES <b>Perspectives on EIF implementation in host country in the context of M&amp;E</b> Presenter: EIF Focal Point/NIU Coordinator (experience, constraints and expectation) Presenter: EIF Donor Facilitator (experience, constraints and expectation)  <b>Discussion, Q&amp;A</b>
Session 4	11:40-13:00	Chair: ES <b>Country experience with EIF M&amp;E including outcome of PARC M&amp;E scoping exercise with select countries</b> Presenter: NIU representatives, selected countries  <b>Discussion, Q&amp;A</b>
	13:00-14.30	Lunch
	15:30 – 16:00	Coffee break and RDV for individual clinics
Session 5	16:00–16:45	Chair: Consultant <b>Results-Based Management in the EIF</b> And <b>EIF M&amp;E Framework, Programme Results</b> Presenter: ES  <b>Q&amp;A</b>
	16:45 – 17:30	End of Day closing, wrap-up and announcements for Day 2
<b>Day 2</b>		

	Theme	<i>The Tier 1 Logframe and M&amp;E Plan</i>
Session 6	09:00-09:30	Recap and Reflection on Day 1
Session 7	09:30-10:30	Chair: ES  <b>Tier 1 Project Logframe: Outcomes, indicators, baselines and targets</b> Presenter: Consultant  <b>Q&amp;A</b>
	10:30-11:00	Coffee Break and RDV for individual clinics
Session 8	11:00 – 12:30	<b>Activity:</b> Development of indicators, baselines and targets for Tier 1 project outcomes-Building/aligning country level logframes
	12:30-13:00	<b>Feedback, Q&amp;A</b>
	13:00-14:30	Lunch
Session 9	14:30-15:30	<b>Activity:</b> Outcomes, outputs and activities – dealing with issues of alignment, coherence
	15:30-16:00	<b>Feedback, Q&amp;A</b>
	16:00-16:30	Coffee break and RDV for individual clinics
Session 10	16:30-17:30	<b>The EIF M&amp;E Framework – Reporting timeframes, responsibilities and requirements and The M&amp;E Plan – overview of requirements and responsibilities</b>  Presenter: Consultant and ES  <b>Q&amp;A</b>
	17:30	End of Day closing, wrap-up and announcements for Day 3
<b>Day 3</b>		
	Theme	<i>Results-Based reporting; Preparing for an Evaluation</i>
Session 11	09:00-09:30	Recap and Reflection on Day 2
Session 12	09:30-10:30	<b>Activity:</b> Developing a calendar and data analysis & management plan for project monitoring, evaluation and reporting
	10:30-11:00	<b>Feedback, Q&amp;A</b>
	11:00-11:30	Coffee break and RDV for individual clinics
Session 13	11:30-12:00	Chair: ES <b>Results-Based Reporting</b> Presenter: Consultant  <b>Q&amp;A</b>
Session 14	12:00-13:00	Chair: ES <b>Preparing for an Evaluation</b> Presenter: Consultant & ES  <b>Q&amp;A</b>
	13:00-14:00	Lunch
Session 15	14:00-15:00	<b>Post-workshop commitments</b>
	15:00-15:15	<b>Post Evaluation</b>
	15:15	Closing remarks
	15:45	<b>Clinics and activities</b>
<b>Day 4</b>		
	08:00-13:00	<b>Clinics</b>