

**1 EIF PROJECT COMPLETION REPORT (PCR) TEMPLATE**

I. PROJECT INFORMATION				
<b>Country:</b>				
<b>MIE:</b>				
<b>Project type:</b>				
<b>Project title:</b>				
<b>Report date:</b>				
<b>PCR Team</b>				
Processing milestones				
<b>Project dates:</b>	EIF approval	Board	Effective Date for MOU signature:	
			Date of actual MOU signature:	
			Amendments (if applicable):	
			Original MOU closing date:	
			Revised MOU closure (if applicable):	
<b>Financial information:</b>	Approved budget:	EIF	Total amount disbursed:	
			Total expenditure reported:	
			Original disbursement deadline	
			Revised disbursement deadline (if applicable)	
<b>Key Invents</b>			Date effective for 1st disbursement:	
			Date of actual 1st disbursement:	
			Cancelled amounts:	
			Restructuring/ major Budget review (specify date & amount involved):	
			No cost Extensions (specify dates):	
<b>Country reports received including final reports:</b>	Evaluation reports: (date)		Mid-term:	Final:
	Technical reports:		Nb received:	Nb pending:
	Audit:		Nb received:	Nb pending:
	Financial reports:		Nb received:	Nb pending:
<b>Financing source</b>		<b>Committed amount (USD)</b>		<b>Percentage disbursed</b>

Government		
Enhance Integrated Framework		
Other (e.g. co-financiers). <i>Add rows as needed.</i>		
Total		
Co-financiers and other external partners (list)		
Main implementing Entity (ies)		
<b>II. PROJECT PERFORMANCE ASSESSMENT</b>		
<b>A. Relevance</b>	<b>Narrative assessment (max 250 words)</b>	<b>*Rating</b>
1. Relevance of project objectives		
2. Relevance of project design		
<b>B. Effectiveness</b>		
Progress towards achieving the project's objective		
<b>1. Overall project Objective rating</b> <i>(Provide a brief description of the project objective, progress made and the context in which it was designed and implemented with reference to gender inclusiveness (maximum 400 words).</i>		Rating
<b>2. Describe extent of outcome achievement</b>	Narrative assessment: indicative max length of 50 words per outcome	
Outcome 1		
Outcome 2		
Outcome N		
<b>3. Unanticipated or additional outcomes (add rows as needed)</b>	<b>Narrative assessment:</b> Describe type (e.g. gender, social, environment, other), whether positive or negative, and extent of impact on project (High, Medium, Low). Max length of 50 words per outcome.	

<b>4. Outcome indicators reporting</b>					
Outcome indicators as per logframe; (add more rows as needed)	Baseline value/ level(Year)	Current Value/level (A)	Target value/level (B)	Progress (A/B) (%)	Narrative assessment per indicator (indicative max length: 50 words per outcome indicator)
Outcome 1, Indicator 1					
Outcome 1, Indicator 2					
Outcome N, Indicator n					
<b>5. Output reporting</b>					
Output indicators as per Logframe; (add more rows as needed)	Current value/ level (A)	Target value/ level (B)	Progress (A/B) (%)	Narrative assessment per indicator (max length: 50 words per indicator)	
Output 1 Indicator 1					
Output 1, Indicator 2					
Output N, Indicator n					
<b>6. Number of Beneficiaries (add rows as needed)</b>					
Actual (A)	Planned (B)	Progress towards target (% realized) (A/B)	% of women	Category (e.g. growers, sellers, transporters)	
<b>C. Efficiency</b>					
<b>1. Timeliness</b>					
Planned project duration – years (A)		Actual implementation time – years (B) (from 1st disbursement)		Ratio of planned and actual implementation time (A/B)	Rating
Narrative assessment (indicative max length: 250 words)					
<b>2. Resource use efficiency</b>					
Percent implementation of Logframe (A)		Commitment rate (%) (B) Total commitment		Ratio of the percentage implementation and	Rating

	of EIF funds)	commitment rate (A/B)	
Narrative assessment (indicative max length: 250 words)			
<b>D. Sustainability</b>			
<b>1. Financial sustainability</b>			
Narrative assessment (indicative max length: 250 words)			Rating
<b>2. Institutional sustainability and strengthening of capacities</b>			
Narrative assessment (indicative max length: 250 words)			Rating
<b>3. Ownership and sustainability of partnerships</b>			
Narrative assessment (indicative max length: 250 words)			Rating
<b>4. Environmental sustainability (if applicable)</b>			
Narrative assessment (indicative max length: 250 words)			Rating
<b>III. Performance of stakeholders</b>			
<b>1. ES performance</b>			
Narrative assessment by Country on the performance of ES in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)			Rating
Comments by the ES on its own performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)			
<b>2. TFM performance</b>			
Narrative assessment by Country on the performance of TFM in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)			Rating

Comments by TFM on its own performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)		
<b>3. Country performance</b>		
Narrative assessment by ES on the country performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)		Rating
Narrative assessment by TFM on the country performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)		Rating
Comments by the county on its own performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)		
<b>4. Performance of MIE or other stakeholders</b>		
Narrative assessment on the performance of other stakeholders, including co-financiers, contractors and service providers. See guidance note on issues to cover. (indicative max length: 250 words)		Rating
<b>IV. Summary of key issues/lessons learned and recommendations</b>		
<b>1. Key Issues/ lessons learned</b>		
<b>Key issues (max 5 per area; add rows as needed)</b>	<b>Key lessons learned/ Key Issues</b>	<b>Target audience</b>
Lessons learned related to <b>effectiveness</b>		
Lessons learned related to <b>efficiency</b>		
Lessons learned related to <b>sustainability</b>		
Key issues related to <b>ES performance,</b>		
Key issues related to <b>Country performance</b>		
Key issues related to <b>MIE or other stakeholders' performance</b>		
<b>2. Key recommendations (with particular emphasis on ensuring sustainability of project benefits)</b>		

Key issue (max 10, add rows as needed)	Key recommendation	Person Responsible	Deadline
<b>V. Overall PCR rating</b>			
Dimensions and criteria			Rating
<b>DIMENSION A: RELEVANCE</b>			
Relevance of project objective			
Relevance of project design			
<b>DIMENSION B: EFFECTIVENESS</b>			
Project objective			
<b>DIMENSION C: EFFICIENCY</b>			
Timeliness			
Resource use efficiency			
<b>DIMENSION D: SUSTAINABILITY</b>			
Financial sustainability			
Institutional sustainability and strengthening of capacities			
Ownership and sustainability of partnerships			
Environmental and social sustainability			
<b>OVERALL PROJECT COMPLETION RATING</b>			

\*For all ratings in the PCR use the following scale: 4 (Highly satisfactory), 3 (Satisfactory), 2 (Unsatisfactory), 1 (Highly unsatisfactory)

**RATING SCALE FOR EACH CRITERIA:** 1 (Highly Unsatisfactory), 2 (Unsatisfactory), 3 (Satisfactory), 4 (Highly Satisfactory)

**DIMENSION RATINGS:** 1.00-1.49 (Highly Unsatisfactory), 1.50-2.49 (Unsatisfactory), 2.50-3.49 (Satisfactory), 3.50-4.00 (Highly Satisfactory)

**OVERALL PCR RATING:** This will be calculated as the average of the Dimension ratings. The following scale will apply: 1.00-1.49 (Highly Unsatisfactory), 1.50-2.49 (Unsatisfactory), 2.50-3.49 (Satisfactory), 3.50-4.00 (Highly Satisfactory)