1 EIF PROJECT COMPLETION REPORT (PCR) TEMPLATE

I. PROJECT INFORMATION			
Country:			
MIE:			
Project type:			
Project title:			
Report date:			
PCR Team			
Processing milestones			
Project dates:	EIF Board approval	Effective Date for MOU signature:	
		Date of actual MOU signature:	
		Amendments (if applicable):	
		Original MOU closing date:	
		Revised MOU closure (if applicable):	
Financial information:	Approved EIF budget:	Total amount disbursed:	
		Total expenditure reported:	
		Original disbursement deadline	
		Revised disbursement deadline (if applicable)	
Key Invents		Date effective for 1st disbursement:	
		Date of actual 1st disbursement:	
		Cancelled amounts:	
		Restructuring/ major Budget review (specify date & amount involved):	
		No cost Extensions (specify dates):	
Country reports received including final reports:	Evaluation reports: (date)	Mid-term:	Final:
	Technical reports:	Nb received:	Nb pending:
	Audit:	Nb received:	Nb pending:
	Financial reports:	Nb received:	Nb pending:
Financing source		**Committed amount (USD)**	**Percentage disbursed**

Government		
Enhance Integrated Framework		
Other (e.g. co-financiers). *Add rows as needed.*		
Total		
Co-financiers and other external partners (list)		
Main implementing Entity (ies)		

II. PROJECT PERFORMANCE ASSESSMENT

A. Relevance	Narrative assessment (max 250 words)	*Rating
1. Relevance of project objectives		
2. Relevance of project design		

B. Effectiveness		
Progress towards achieving the project's objective		

1. **Overall project Objective rating** (*Provide a brief description of the project objective, progress made and the context in which it was designed and implemented with reference to gender inclusiveness (maximum 400 words).*		Rating

2. **Describe extent of outcome achievement**	Narrative assessment: indicative max length of 50 words per outcome
Outcome 1	
Outcome 2	
Outcome N	

3. **Unanticipated or additional outcomes (add rows as needed)**	**Narrative assessment**: Describe type (e.g. gender, social, environment, other), whether positive or negative, and extent of impact on project (High, Medium, Low). Max length of 50 words per outcome.

4. Outcome indicators reporting

Outcome indicators as per logframe; (add more rows as needed)	Baseline value/ level(Year)	Current Value/level (A)	Target value/level (B)	Progress (A/B) (%)	Narrative assessment per indicator (indicative max length: 50 words per outcome indicator)
Outcome 1, Indicator 1					
Outcome 1, Indicator 2					
Outcome N, Indicator n					

5. Output reporting

Output indicators as per Logframe; (add more rows as needed)	Current value/ level (A)	Target value/ level (B)	Progress (A/B) (%)	Narrative assessment per indicator (max length: 50 words per indicator)
Output 1 Indicator 1				
Output 1, Indicator 2				
Output N, Indicator n				

6. Number of Beneficiaries (add rows as needed)

Actual (A)	Planned (B)	Progress towards target (% realized) (A/B)	% of women	Category (e.g. growers, sellers, transporters)

C. Efficiency

1. Timeliness

Planned project duration – years (A)	Actual implementation time – years (B) (from 1st disbursement)	Ratio of planned and actual implementation time (A/B)	Rating

Narrative assessment (indicative max length: 250 words)

2. Resource use efficiency

Percent implementation of Logframe (A)	Commitment rate (%) (B) Total commitment	Ratio of the percentage implementation and	Rating

	of EIF funds)	commitment rate (A/B)	

Narrative assessment (indicative max length: 250 words)	
D. Sustainability	
1. Financial sustainability	
Narrative assessment (indicative max length: 250 words)	Rating
2. Institutional sustainability and strengthening of capacities	
Narrative assessment (indicative max length: 250 words)	Rating
3.Ownership and sustainability of partnerships	
Narrative assessment (indicative max length: 250 words)	Rating
4. Environmental sustainability (if applicable)	
Narrative assessment (indicative max length: 250 words)	Rating
III. **Performance of stakeholders**	
1. ES performance	
Narrative assessment by Country on the performance of ES in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)	Rating
Comments by the ES on its own performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)	
2. TFM performance	
Narrative assessment by Country on the performance of TFM in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)	Rating

Comments by TFM on its own performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words		
3. Country performance		
Narrative assessment by ES on the country performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)		Rating
Narrative assessment by TFM on the country performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words)		Rating
Comments by the county on its own performance in relation to the project. See guidance note on issues to cover. (indicative max length: 250 words		
4. Performance of MIE or other stakeholders		
Narrative assessment on the performance of other stakeholders, including co-financiers, contractors and service providers. See guidance note on issues to cover. (indicative max length: 250 words)		Rating
IV. Summary of key issues/lessons learned and recommendations		
1. Key Issues/ lessons learned		
Key issues (max 5 per area; add rows as needed)	*Key lessons learned/ Key Issues*	*Target audience*
Lessons learned related to *effectiveness*		
Lessons learned related to *efficiency*		
Lessons learned related to *sustainability*		
Key issues related to *ES performance*,		
Key issues related to *Country performance*		
Key issues related to *MIE or other stakeholders'* **performance**		
2. Key recommendations (with particular emphasis on ensuring sustainability of project benefits)		

Key issue (max 10, add rows as needed)	Key recommendation	Person Responsible	Deadline
V. Overall PCR rating			
Dimensions and criteria			Rating
DIMENSION A: RELEVANCE			
Relevance of project objective			
Relevance of project design			
DIMENSION B: EFFECTIVENESS			
Project objective			
DIMENSION C: EFFICIENCY			
Timeliness			
Resource use efficiency			
DIMENSION D: SUSTAINABILITY			
Financial sustainability			
Institutional sustainability and strengthening of capacities			
Ownership and sustainability of partnerships			
Environmental and social sustainability			
OVERALL PROJECT COMPLETION RATING			

*For all ratings in the PCR use the following scale: 4 (Highly satisfactory), 3 (Satisfactory), 2 (Unsatisfactory), 1 (Highly unsatisfactory)

RATING SCALE FOR EACH CRITERIA: 1 (Highly Unsatisfactory), 2 (Unsatisfactory), 3 (Satisfactory), 4 (Highly Satisfactory)

DIMENSION RATINGS: 1.00-1.49 (Highly Unsatisfactory), 1.50-2.49 (Unsatisfactory), 2.50-3.49 (Satisfactory), 3.50-4.00 (Highly Satisfactory)

OVERALL PCR RATING: This will be calculated as the average of the Dimension ratings. The following scale will apply: 1.00-1.49 (Highly Unsatisfactory), 1.50-2.49 (Unsatisfactory), 2.50-3.49 (Satisfactory), 3.50-4.00 (Highly Satisfactory)